



Board Meeting AGENDA

Date: Wednesday 22 November 2023 12:50pm - 4:00pm (ACST)

Venue: NT House Level 14 Paspaley Board Room

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| 12:50pm | LUNCH (Working lunch) |
| 1:00pm | <p>1. Welcome and Introductions</p> <p>1.1. Welcome / Acknowledgment of Country</p> <p>1.2. Members Present - Marlene Karkadoo, Alan Baker, Noel Dixon, Corrine Coombes, Samuel Evans, Nikita Baker, Elizabeth Buffy Gillett, Emily Evans, David Harvey, Jake Quinlivan, Sam Strohmayr, Mike Burgess, Jim Gleeson, Hayley Seears (Project Officers), Tracy Jones (MRM)</p> <p>1.3. Apologies - tbc</p> <p>Presentations</p> <ul style="list-style-type: none"> • Tim Maddock - Deloitte • Steve McAllan - Youth and Community Coordinator • Patrick Cozens - Cozens Johansen Lawyers • Suzanne Archbold - AdvisoryHQ • David Cope - Morgans Financial |
| 1:05pm | <p>2. Minutes and Actions from previous meeting</p> <p>2.1. Advise MAWA a new application is required with a new quote for a printer. Complete - no application received as yet</p> <p>2.2. Seek out of session decision on the Term Deposit in September. Complete</p> <p>2.3. POs to arrange signatures for BT documents. Complete</p> <p>2.4. POs to advise the three submitters of the outcomes of the EOI process for Investment Strategy. Complete</p> <p>2.5. POs to contact the local Directors to get name suggestions for the program. In progress</p> <p>2.6. Engage professional services to support the governance and establishment of the new entity. Complete - Cozens Johansen and AdvisoryHQ engaged</p> <p>2.7. POs to provide the EOI response to the Board for the above once received. Complete - provided to sub-committee and approved</p> <p>2.8. SM and TJ to organise an MRM briefing on the program. In progress</p> <p>2.9. SM / Plan C to arrange a welcome event for the community. Complete</p> <p>2.10. POs to send the NIAA funding agreement and Cozens Johansen advice to the subcommittee. Complete</p> <p>2.11. Advise Louw Group of the outcomes of the project management decision. Complete</p> <p>2.12. POs to work with Cozens Johansen to establish TOR for CBT Development subcommittee. In progress</p> <p>2.13. POs to talk to John Bradley about the use of the word. In progress</p> <p>2.14. Local Directors to confirm the word Limurrangka is supported by the local community. In progress</p> <p>2.15. POs to confirm the word with other local Directors. In progress</p> <p>2.16. POs to advise Many Rivers of the decision not to proceed with the program based on the recent outcomes. Complete</p> |

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| | <p>2.17. POs to draft letter to MAWA to rescind Broke n Spanner Project. Complete</p> <p>2.18. POs to draft letter to BARC on the boards feedback on expectations and funding opportunities. Complete</p> <p>2.19. POs to draft letters to advise applicants of the outcomes of the applications. Complete</p> <p>2.20. POs to circulate the artwork for the signage to the Board. Not complete - refer CBT-led Projects</p> <p>2.21. POs to progress with the redesign of the signs and confirm the process with RGRC / NTG. In progress - refer CBT-led Projects</p> <p>2.22. POs to advise Cozens Johansen of the resolution to adopt the Procurement Policy and to make amendments to the Policies and Procedures document to reflect the adopted policy. Complete</p> <p>2.23. POs to arrange a community information session for potential new community Director. In progress</p> <p>2.24. POs to check requirements of the Constitution for nominating Directors. Complete</p> <p>2.25. POs to draft letter to the MAWA Coordinator advising him he is unable to attend CBT Board Meetings unless invited to present on MAWA Business. Complete</p> <p>2.26. JQ to email the information about Town Camp Roads to the local Directors. In progress</p> <p>2.27. JQ advised to provide his phone number to local Directors to talk about the concerns with housing and town camp roads. Complete</p> <p>2.28. POs to work with the local Directors to establish a local fishing competition. In progress</p> <p>2.29. POs to draft letter to NTG Health Minister requesting information on the dental services for Borrooloola. Complete - refer Board Pack</p> <p>2.30. POs to seek advice from Cozens Johansen on the requirements for attendance at Board Meetings. In progress - refer Other Business</p> <p>2.31. POs to work with MRM to seek quotes from a suitable organisation to undertake the training gaps analysis and identify the training opportunities for local Directors. Complete - refer Other Business</p> <p>2.32. POs to work with Campaign Edge Sprout / MRM to organise this event and board meeting on 22 November. Complete</p> <p>Previous Actions</p> <ul style="list-style-type: none"> • POs to make application to the Place Naming Committee to change name of Searcy Street - appropriate name needs to be determined In progress - appropriate consultation needs to be undertaken and a name proposed for the street • POs to continue engaging with Purple House on the plans for integrating with CBT Development In progress • POs to seek advice from Cozens Johansen on new entity structure for CBT Development In progress • POs to provide update to the Board on the NIAA funding agreement once received In progress • POs to work with Artback NT on a new program for beyond 2023 In progress • POs to continue to work on the place names for the signage strategy In progress - refer CBT-led Projects • POs to continue to follow up on the Director IDs In progress • POs to prepare a letter for CBT Directors as reminder of Director responsibilities and Trust expectations In progress • POs and local Directors to seek nominations for the CBT local male community representative In progress • POs to implement a complaints process for the CBT Not complete - further information required • Acquittal of sports courts In progress |
| 1:15pm | <p>3. Presentation - Finance and Operations Tim Maddock, Deloitte</p> <p>3.1. Quarterly Board Report</p> <p>3.2. Term Deposit - no update</p> <p>3.3. BT Investments Update</p> |

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| 1:30pm | <p>4. Investment Strategy</p> <p>Presentation from David Cope, Morgans Financial</p> |
| 2:00pm | <p>5. Youth and Community Program</p> <p>5.1. Entity Establishment - Presentation from Patrick Cozens and Suzanne Archbold 5.2. Program Delivery - Presentation from Steve McAllan 5.3. Name for the Program</p> |
| 2:45pm | <p>6. CBT Development</p> <p>6.1. NIAA Funding Agreement Negotiations and Project Costs 6.2. Name for the CBT Development 6.3. Next Steps</p> |
| 3:15pm | <p>7. Current Grants / Project Management</p> <p>7.1. Completed / Acquitted Grant Projects</p> <p>7.1.1. John Moriarty Foundation - Scholarship - Courtese graduated in November - refer PO Report for final milestone report 7.1.2. John Moriarty Foundation - After School Program - refer PO Report for final milestone report 7.1.3. MAWA - Broke n Spanners - program rescinded 7.1.4. Jarrdimba Bayamku Aboriginal Corporation - Seven Emu Infrastructure</p> <p>7.2. Approved Grant Projects</p> <p>7.2.1. Artback NT Remote Arts and Culture Program 2020-2023 - acquitted up to Milestone 4 7.2.2. Mabunji Li-Anthawittiyarra Sea Ranger Unit - Fauna Monitoring on Maria and North Island NT - acquitted up to Milestone 6 7.2.3. Borroloola School Breakfast Program 2021-2024 - acquitted to Milestone 5 7.2.4. RGRC Sports Courts - acquitted to Milestone 1 - <i>Overdue</i> - acquittal in progress 7.2.5. RGRC Healthy Pets Healthy Communities 2022-2024 - acquitted to Milestone 3 7.2.6. MAWA - Scrap Metal Clean Up - acquitted to Milestone 1 - <i>on hold</i> 7.2.7. Many Rivers Microfinance - Microenterprise Development Support to Borroloola and surrounding area - acquitted to Milestone 2 - Many Rivers have been advised the program has been put on hold and the future of the program will need to be reconsidered 7.2.8. MAWA - Back Roads Bush Tracks 2022 - acquitted to Milestone 1 7.2.9. Vulcana Women's Circus - Youth Circus and Empowerment - acquitted to Milestone 1 - refer PO Report for report from their latest visit to the community 7.2.10. Borroloola School - Two Way Learning Program 2023-2024 - acquitted to Milestone 3 7.2.11. Borroloola School - Jimblah Program - acquitted to Milestone 1 7.2.12. Borroloola School - Canberra Excursion - acquitted to Milestone 1 - excursion has happened 7.2.13. Borroloola Amateur Race Club - Rodeo Grounds Upgrades - acquitted to Milestone 1 - feedback on the program provided 7.2.14. Mabunji Li-Anthawittiyarra Sea Ranger Unit - Indigenous Knowledge Trailer - acquitted to Milestone 1 7.2.15. Borroloola School - Community Activities for Adults - acquitted to Milestone 1 7.2.16. Waralungku Arts - Markets and Events - acquitted to Milestone 2 7.2.17. Waralungku Arts - Airconditioning - acquitted to Milestone 1 7.2.18. MAWA NAIDOC 2023 - awaiting funding agreement - suggestion that this funding is reallocated to the MAWA Christmas Program as the program has expanded 7.2.19. GYRACC - Virtual Reality Exhibition Waralungku Arts Centre - acquitted to Milestone 1 7.2.20. MAWA - Christmas 2023 - agreement executed 7.2.21. Waralungku Arts - Supplies and Equipment - acquitted to Milestone 1 7.2.22. Flinders University - Archaeology on Marra Country - agreement executed</p> |

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| | 7.3. Commitments / In-principle |
| 3:25pm | 8. Future Grants / Applications 8.1. Expressions of Interest Nil 8.2. Current full applications 8.2.1. Artback NT - Remote Arts and Culture Program 2024-2026 8.3. Awaiting full applications 8.3.1. Mabunji - Musical Instruments and Equipment |
| 3:45pm | 9. CBT-led Projects - Plan C updates 9.1. Academic Assistance Bursary - new applications 9.2. Borrooloola Signage Strategy - update 9.3. Campaign Edge Sprout - update |
| 4:00pm | 10. Other business <ul style="list-style-type: none"> • Governance Training - quote from Cross Cultural Consultants • New male Community Director - Nominations • Director Requirements ABRS - Director Identification Number • Next Board Meeting - 28 February 2024 |
| 4:30pm | Meeting Close |